



## **NJ CHESS**

### **General Business Meeting Minutes**

**December 16, 2010**

**Kean University**

#### **President's Report**

No report (not present)

#### **Officers Reports:**

- I. Vice President (D. Fernandez):**
  - a. Provided update on website design proposal from Kraml. Members present suggested continued investigation considering issues with cost. Member's consensus was that there was enough in budget to keep looking at alternatives.
  - b. Next meeting - Discussion with CUPSA about joint meeting. Possible dates January 19<sup>th</sup>, at Ocean County, February 16<sup>th</sup>, Passaic County. Speaker tentatively scheduled: Brad Huntsmen Homeland Security CFATS compliance.
  
- II. Treasurer (Norm VanHouten)**
  - a. \$6710.68 (Checking account).
  - b. \$7614.79 (Savings)
  - c. Fees received from the following this period: Rider, Rowan, Monmouth, William Paterson, New Jersey City, Stevens, Seton Hall
  - d. Spare pen set provided to today's speaker will need to be replaced.
  - e. Reminder to all schools to pay their dues. Will send email notice out.
  
- III. Secretary (Mark Ostapczuk)**
  - a. Requested clarification on meeting minutes procedures. Lora Lekos mentioned in the past, the minutes were sent out on list serve as draft to be approved at next meeting.

**IV. Committee Reports:**

**a. Awards and Honors**

Rita O. will be sending out award nomination information in January.

**b. Membership: (No report)**

**c. Scholarship: (no report)**

**d. Webpage:**

See Vice President's report

**e. Membership Database and Survey**

**V. Old Business**

Norm VanHouten provided an update on issues related to the OSHA Haz Com inspection at student intern's employer and relationship to PEOSHA response to NJIT.

**VI. New Business**

Next meeting- Dave Fernandez. had some discussion with CUPSA about joint meeting . Possible dates January 19<sup>th</sup> at Ocean County, February 16<sup>th</sup> Passaic County College, Speaker Brad Huntsmen Homeland Security CFATS compliance (consensus from members present meeting will be February at Passaic).

- a. Reports of activity with other Organizations (see above).
- b. General discussion regarding history of organization.
- c. Lora Lekos working on name tags for new members.

**VII. Announcements**

- a. Next meeting: Awards tentatively scheduled for February as a joint meeting with CUPSA at Passaic County College. (Described above).

**VIII. Adjournment**



**COLLEGE HEALTH AND ENVIRONMENTAL SAFETY SOCIETY**

**Invoice** for Academic Year 2011 - 2012

The dues for membership in CHESS are \$200.00 for the first person from a College or University and \$125 for each additional person. This amount covers the cost of meals for each person to attend the bi-monthly meetings. Please include Member Names. These names can be updated during the year.

Complete the below section and return with payment:

Total Number of People at College or University: \_\_\_\_\_

Name of College or University \_\_\_\_\_

<b>Name of Member and Email Address</b>	<b>Cost/Person</b>	<b>Complete</b>
1. Name:  Email:	\$200	
2. Name  Email:	\$125	
3. Name  Email:	\$125	
	Total	

**CHESS Tax ID Number is: 22-2999103.**

Please send a check made payable to CHESS, to our Treasurer at the following address:

Norman J. Van Houten, Ph.D.  
Treasurer, CHESS c/o NJIT Dept. of Health and Environmental Safety  
University Heights, Newark, NJ 07102 – 1982 (973) 596 – 3059, Fax (973) 642 - 4985

