



**NJ CHESS**

**DRAFT**

**General Business Meeting Minutes**

**February 16, 2011**

**Passaic County Public Safety Academy**

**President's Report (M. Longo)**

Copies of the December, 2010 meeting minutes were distributed to members present for final comments. The minutes were approved as written.

Next meeting is tentatively set for March 17<sup>th</sup> at NJIT. Norman Van Houten is making arrangements for a Fire Safety lecture.

Initiated discussion concerning information on 40 hour OSHA training also planned for NJIT at around that same time. Details pending. Group discussed training and it was mentioned it is also available free of charge at the EPA location in Edison, NJ.

**Officers Reports:**

- I. Vice President (D. Fernandez):**
  - a. Mentioned CSP review course is coming up and will provide members with information when it becomes available. Provided update on website design proposal from Kurtis Chiappone (Refined Web Design). Discussed need for web site to have domain identified. A Ferdinand mentioned that the current NJCHESS domain is in her name and is paid up until 2013. D. Fernandez to connect web designer with A. Ferdinand to make transition
  
- II. Treasurer (N. Van Houten)**
  - a. Not present
  
- III. Secretary (M. Ostapczuk)**
  - a. Approved meeting minutes from February will be sent out on the list serve. Also he will distribute info on AIHA summer CIH prep course

**IV. Committee Reports:**

**a. Awards and Honors (R. Oleas)**

R. Oleas reminded everyone that the Knighthood award nominations are due by 4/15.

**b. Membership: (No report)**

**c. Scholarship: (R. Kulp)**

Reported that \$1000 scholarships are available for college students in Environmental Science.

**d. Webpage:**

See Vice President's report

**V. Old Business (See above)**

**VI. New Business/Announcements**

R. Oleas and R. Kulp mentioned that in prior years the Organization looked at developing at least one major goal each year. D. Fernandez suggested that getting the website back up and running should be the goal for 2010-2011

M. Longo reported a new miss concerning cutting near a high voltage utility and discussed the need to double check "line outs" used for identifying underground utilities.

R. Kulp mentioned that the NJ State Safety Council is having a one day meeting on May 12th this year as opposed to the three day conference in Atlantic City.

R. Oleas mentioned that in the past she looked into meeting with New York College Association re joint meetings and suggested we look into that again.

**VII. Adjournment**



**COLLEGE HEALTH AND ENVIRONMENTAL SAFETY SOCIETY**

**Invoice** for Academic Year 2011 - 2012

The dues for membership in CHESS are \$200.00 for the first person from a College or University and \$125 for each additional person. This amount covers the cost of meals for each person to attend the bi-monthly meetings. Please include Member Names. These names can be updated during the year.

Complete the below section and return with payment:

Total Number of People at College or University: \_\_\_\_\_

Name of College or University \_\_\_\_\_

Name of Member and Email Address	Cost/Person	Complete
1. Name:  Email:	\$200	
2. Name  Email:	\$125	
3. Name  Email:	\$125	
	Total	

**CHESS Tax ID Number is: 22-2999103.**

Please send a check made payable to CHESS, to our Treasurer at the following address:

Norman J. Van Houten, Ph.D.  
Treasurer, CHESS c/o NJIT Dept. of Health and Environmental Safety  
University Heights, Newark, NJ 07102 – 1982 (973) 596 – 3059, Fax (973) 642 - 4985

